

Course Title	Duration (Days)	Minimum Candidates	Course Dates (2009)								
<b>BLOCK PROGRAMME COURSES</b>											
<b>ELECTRICAL</b>											
Programme 1	27	6	22nd June	13th July	21st Sept	2nd Nov					
Programme 2	14	6	29th June	20th July	24th Aug	28th Sept	9th Nov	30th Nov			
<b>INSTRUMENTATION AND CONTROL</b>											
Programme 3	28	6	3rd June	22nd July	9th Sept	28th Oct					
<b>MACHINE AND MAINTENANCE</b>											
Programme 4	25	6	22nd June	10th Aug	28th Sept	16th Nov					
Programme 5	25	6	8th June	13th July							
<b>WELDING</b>											
Programme 6 - Basic	15	4	1st June	27th July	28th Sept	30th Nov					
Programme 6 - Intermediate	15	4	15th June	10th Aug	12th Oct						
Programme 6 - Advanced	15	4	22nd June	17th Aug	19th Oct						
Programme 7 - Basic	30	4	11th May	6th July	7th Sept	9th Nov					
Programme 7 - Intermediate	30	4	11th May	6th July	7th Sept	9th Nov					
Programme 7 - Advanced	30	4	11th May	6th July	7th Sept	9th Nov					
<b>HEALTH AND SAFETY</b>											
ECITB/CCNSG PASSPORT TO SAFETY NATIONAL SAFETY COURSE	2	10	21st Apr	13th May	17th June	15th July	19th Aug	16th Sept	14th Oct	11th Nov	9th Dec
ECITB/CCNSG PASSPORT TO SAFETY ONE DAY RENEWAL	1	10	21st May	11th June	9th July	12th Aug	10th Sept	8th Oct	10th Nov	3rd Dec	
HSE APPROVED FIRST AID ONE DAY COURSE	1		22nd July	30th Sept	9th Nov	16th Dec					
HSE APPROVED FIRST AID TWO DAY REFRESHER COURSE	2		20th Apr	9th June	17th June	18th Nov					
HSE APPROVED FIRST AID FOUR DAY COURSE	4		11th May	22nd June	24th Aug	13th Oct	8th Dec				
HEALTH AND SAFETY IN THE WORKPLACE - CHARTERED INSTITUTE OF ENVIRONMENTAL HEALTH & SAFETY	1	7	6th May	25th June	23rd July	27th Aug	24th Sep	22nd Oct	19th Nov	17th Dec	
PRINCIPLES OF MANUAL HANDLING - CHARTERED INSTITUTE OF ENVIRONMENTAL HEALTH & SAFETY	0.5	8	5th May	24th June	22nd July	26th Aug	23rd Sept	21st Oct	18th Nov	16th Dec	
PRINCIPLES OF COSHH - CHARTERED INSTITUTE OF ENVIRONMENTAL HEALTH & SAFETY	1	8	7th May	24th July	28th Aug	25th Sept	23rd Oct	20th Nov	18th Dec		
RISK ASSESSMENT- PRINCIPLE AND PRACTICE - CHARTERED INSTITUTE OF ENVIRONMENTAL HEALTH & SAFETY	1	6	7th May	24th July	28th Aug	25th Sept	23rd Oct	20th Nov	18th Dec		
CONFINED SPACES	1	6									
IOSH - MANAGING SAFELY (Day Release)	4		14th May	16th July	10th Sept	5th Nov					
IOSH - DIRECTING SAFELY	1		16th June	11th Sept	16th Nov						
ASBESTOS AWARENESS - Control of Asbestos at Work Regulations 2002 (Updated 2004)	0.5	5									
ASBESTOS AWARENESS - Control of Asbestos at Work Regulations 2002 (Updated 2004)	1	5									
NEBOSH GENERAL CERTIFICATE PROGRAMMES - 10 Day Block	10		11th May	10th Aug	9th Nov						
NEBOSH GENERAL CERTIFICATE PROGRAMMES - 1 Day Week - 12 Weeks	12		17th June	9th Sept	16th Dec						
<b>ELECTRICAL</b>											
BASIC ELECTRICAL APPRECIATION	4	6	18th May	22nd June	20th July	17th Aug	21st Sept	19th Oct	16th Nov	7th Dec	
BASIC WIRING TECHNIQUES	2	6	15th June	13th July	3rd Aug	7th Sept	12th Oct	23rd Nov	14th Dec		
ELECTRICAL MULTI SKILLING I	5	7	29th June	20th July	24th Aug	28th Sept	9th Nov	30th Nov			
ELECTRICAL MULTI SKILLING II	5	7	6th July	27th July	1st Sept	5th Oct	16th Nov	7th Dec			
G39/1 ELECTRICAL SAFETY AWARENESS WORKS INVOLVING STREET FURNITURE	1	6	24th June	19th Aug	21st Oct	16th Dec					
USE OF TEST EQUIPMENT	2	6	15th July	5th Aug	9th Sept	14th Oct	25th Nov	16th Dec			
BASIC ELECTRONICS	1	6	9th June	11th Aug	13th Oct	15th Dec					
PROGRAMMABLE LOGIC CONTROL (PLC)	5	6	18th May	13th July	1st Sept	19th Oct	7th Dec				
17TH EDITION IEE WIRING REGULATIONS CITY & GUILDS 2382	4	6	21st Apr	26th May	30th June	14th July	4th Aug	8th Sept	13th Oct	24th Nov	8th Dec
17TH EDITION IEE WIRING REGULATIONS CITY & GUILDS 2382 – EVENING COURSE	6	6	8th July	14th Oct							
17TH EDITION IEE WIRING REGULATIONS CITY & GUILDS 2382 – UPDATE	1	6	20th Apr	11th May	29th June	13th July	3rd Aug	7th Sept	12th Oct	23rd Nov	7th Dec
2391 - INSPECTION, TESTING & CERTIFICATION OF ELECTRICAL INSTALLATIONS CITY & GUILDS	5	6	26th May	13th July	3rd Aug	12th Oct	23rd Nov				
ELECTRICAL HEALTH AND SAFETY	1	7	22nd May	26th June	24th July	28th Aug	25th Sept	23rd Oct	20th Nov	18th Dec	
DOMESTIC ELECTRICAL SAFETY VRQ (INCLUDING PART P)	5	6	22nd June	13th July	17th Aug	21st Sept	2nd Nov	23rd Nov			
PART P QUALIFICATION IN DOMESTIC ELECTRICAL SAFETY	1	6	1st June	6th July	3rd Aug	7th Sept	5th Oct	26th Oct	30th Nov		
CITY & GUILDS 2377 – PORTABLE APPLIANCE TESTING (PAT)	2	6	27th April	15th June	27th July	3rd Aug	17th Aug	24th Aug	26th Oct	16th Nov	7th Dec
<b>INSTRUMENTATION &amp; CONTROL</b>											
PNEUMATICS - PNEUMATE TRAINER – BASIC	5	6	6th July	24th Aug	12th Oct	30th Nov					
MODULAR ASSEMBLY SYSTEM (MAS) – FAULT FINDING	5	6	15th June	3rd Aug	21st Sept	9th Nov					
MODULAR ASSEMBLY SYSTEM (MAS) – CONTROL PHILOSOPHY	3	6	3rd June	22nd July	9th Sept	28th Oct					
MODULAR ASSEMBLY SYSTEM (MAS) – OPERATORS	5	6	8th June	27th July	14th Sept	2nd Nov					
INDUSTRIAL PROCESS CONTROL (IPC) – BASIC	10	6	22nd June	10th Aug	28th Sept	16th Nov					
INDUSTRIAL PROCESS CONTROL (IPC) – INTERMEDIATE	5	6									
<b>BLOCK PROGRAMME COURSES</b>											
<b>MACHINING &amp; MAINTENANCE</b>											
BENCH FITTING COURSE	15	6	8th June	13th July							
ABRASIVE WHEELS TRAINING	1	7	8th May	5th June	10th July	7th Aug	11th Sept	9th Oct	6th Nov	11th Dec	
HYDRAULICS	5	7	15th June	17th Aug	12th Oct	7th Dec					

MECHANICAL MAINTENANCE	10	7	29th June	3rd Aug								
MILLING MACHINING INTRODUCTORY	5	6	22nd June	10th Aug	28th Sept	16th Nov						
CENTRE LATHE TURNING INTRODUCTORY	5	6	29th June	17th Aug	5th Oct	23rd Nov						
CNC TRAINING	15	6	6th July	24th Aug	12th Oct	30th Nov						
2D CAD CITY & GUILDS 4353 LEVEL 2	15	6	27th July	21st Sept	9th Nov							
<b>WELDING</b>												
MANUAL METAL ARC WELDING (MMA) Basic	5	4	26th May	15th June	20th July	10th Aug	21st Sept	12th Oct	23rd Nov	14th Dec		
MANUAL METAL ARC WELDING (MMA) Intermediate	5	4	11th May	22nd June	6th July	17th Aug	7th Sept	19th Oct	9th Nov			
MANUAL METAL ARC WELDING (MMA) Advanced	5	4	18th May	29th June	13th July	24th Aug	14th Sept	26th Oct	16th Nov			
METAL INERT/ACTIVE GAS WELDING (MIG/MAG) Basic	5	4	18th May	8th June	13th July	3rd Aug	14th Sept	5th Oct	16th Nov	7th Dec		
METAL INERT/ACTIVE GAS WELDING (MIG/MAG) Intermediate	5	4	26th May	29th June	20th July	24th Aug	21st Sept	26th Oct	23rd Nov			
METAL INERT/ACTIVE GAS WELDING (MIG/MAG) Advanced	5	4	11th May	6th July	1st Sept	7th Sept	2nd Nov	9th Nov				
TUNGSTEN INERT GAS WELDING (TIG/TAG) Basic	5	4	11th May	6th July	7th Sept	9th Nov						
TUNGSTEN INERT GAS WELDING (TIG/TAG) Intermediate	5	4	18th May	13th July	14th Sept	16th Nov						
TUNGSTEN INERT GAS WELDING (TIG/TAG) Advanced	5	4	26th May	20th July	21st Sept	23rd Nov						
OXY FUEL GAS SAFETY AND CUTTING	2	4	1st June	15th June	22nd June	27th July	10th Aug	17th Aug	28th Sept	12th Oct	19th Oct	
OXY FUEL BRAZING	3	4	3rd June	17th June	24th June	29th July	12th Aug	19th Aug	30th Sep	14th Oct	21st Oct	
PIPE FITTING	15	6	1st June	27th July	28th Sept	30th Nov						
<b>PLANT</b>												
PLANT 360 DEGREE MINI DIGGERS ON SITE	5											
PLANT 180 DEGREE MINI DIGGERS ON SITE	10											
PLANT FRONT LOADING SHOVEL	1											
PLANT LORRY MOUNTED CRANE (HIAB)	1											
FORK LIFT TRUCK'S- FORK LIFT INSTRUCTOR (RENEWAL)	5	6										
FORK LIFT TRUCK'S - FORK LIFT INSTRUCTOR	10											
FORK LIFT OPERATOR TRUCK COUNTER BALANCE & REACH TRUCK – NOVICE	5											
FORK LIFT OPERATOR TRUCK COUNTER BALANCE & REACH TRUCK – EXPERIENCED	3											
FORK LIFT OPERATOR TRUCK COUNTER BALANCE & REACH TRUCK - RENEWAL	1											
PEDESTRIAN FORK LIFT TRUCK'S - NOVICE	2											
PEDESTRIAN FORK LIFT TRUCK'S - EXPERIENCED	1											
LIFTING OPERATIONS MOBILE ALUMINIUM SCAFFOLD TOWERS	1											
LIFTING OPERATIONS MEWP'S CHERRY PICKER SCISSOR - NOVICE	2											
LIFTING OPERATIONS MEWP'S CHERRY PICKER SCISSOR - EXPERIENCED	1											
OVERHEAD GANTRY CRANE, CAB/PENDANT/REMOTE - NOVICE	2											
OVERHEAD GANTRY CRANE, CAB/PENDANT/REMOTE - EXPERIENCED	1											
SLINGER/SIGNALLER - NOVICE	2											
SLINGER/SIGNALLER - EXPERIENCED	1											
<b>MANAGEMENT &amp; DEVELOPMENT</b>												
TRAIN THE TRAINER	2	6										
A1/A2 ASSESSOR AWARD	3 Months											
V1 INTERNAL VERIFIER	3 Months											
KEY SKILLS LEVEL 2	10	6										
<b>ADVANCED APPRENTICESHIPS</b>												
<b>SALES &amp; CUSTOMER SERVICE</b>												
HIGH IMPACT SALES - ONE DAY COURSES	1		14th Aug									
CONFIDENCE - THE GREATEST SECRET	1		12th June	10th July								
BASIC SELLING SKILLS	1		8th May	25th July								
SELLING SKILLS	1		28th Aug									
RAPPORT	1		30th May	26th June								
EFFECTIVE TELEPHONE SKILLS	1		27th June	24th July								

Course Title	Duration (Days)	Minimum Candidates	Course Dates (2009)
<b>ONLINE/BLENDED ILM MANAGEMENT</b>			
<b>Blended Learning</b>			
ILM LEVEL 3 – AWARD IN FIRST LINE MANAGEMENT	5	10	
ILM LEVEL 2 – AWARD IN TEAM LEADING	3	10	
ILM LEVEL 2 – CERTIFICATE IN TEAM LEADING	8	10	
ILM LEVEL 3 – AWARD IN WORKPLACE COACHING	3	10	
ILM LEVEL 3 – CERTIFICATE IN FIRST LINE MANAGEMENT	15	10	
ILM LEVEL 3 – DIPLOMA IN FIRST LINE MANAGEMENT	30	10	
<b>Associate Online Learning</b>			
ILM LEVEL 2 – AWARD IN EXPLORING BUSINESS ENTERPRISE	Online	10	

ILM LEVEL 3 – AWARD IN WORKPLACE COACHING	Online	10
ILM LEVEL 2 – AWARD IN INTRODUCTION TO BUSINESS IMPROVEMENT	Online	10
ILM LEVEL 2 – AWARD IN TEAM LEADING	Online	10
ILM LEVEL 2 – CERTIFICATE IN TEAM LEADING	Online	10
ILM LEVEL 3 – AWARD IN FIRST LINE MANAGEMENT	Online	10
ILM LEVEL 3 – CERTIFICATE IN FIRST LINE MANAGEMENT	Online	10
ILM LEVEL 3 – DIPLOMA IN FIRST LINE MANAGEMENT	Online	10
ILM LEVEL 3 – AWARD IN STARTING YOUR ENTERPRISE	Online	10
ILM LEVEL 3 – CERTIFICATE IN STARTING YOUR ENTERPRISE	Online	10
ILM LEVEL 5 – AWARD IN MANAGEMENT	Online	10
ILM LEVEL 5 – CERTIFICATE IN MANAGEMENT	Online	10
ILM LEVEL 5 – DIPLOMA IN MANAGEMENT	Online	10
<b>Associate Online Learning</b>		
BUSINESS DEVELOPMENT PROGRAMME - CHANGE & TRANSFORMATION	Online	10
BUSINESS DEVELOPMENT PROGRAMME - CUSTOMER AWARENESS	Online	10
BUSINESS DEVELOPMENT PROGRAMME - DEVELOPING PEOPLE	Online	10
BUSINESS DEVELOPMENT PROGRAMME - FINANCIAL MANAGEMENT	Online	10
BUSINESS DEVELOPMENT PROGRAMME - GENERAL MANAGEMENT	Online	10
BUSINESS DEVELOPMENT PROGRAMME - HEALTH & SAFETY	Online	10
BUSINESS DEVELOPMENT PROGRAMME - HUMAN RESOURCE MANAGEMENT	Online	10
BUSINESS DEVELOPMENT PROGRAMME - INFORMATION & KNOWLEDGE MANAGEMEN	Online	10
BUSINESS DEVELOPMENT PROGRAMME - ORGANISATIONAL COMMUNICATIONS	Online	10
BUSINESS DEVELOPMENT PROGRAMME - PERSONAL MANAGEMENT SKILLS	Online	10
BUSINESS DEVELOPMENT PROGRAMME - PLANNING & RESOURCE MANAGEMENT	Online	10
BUSINESS DEVELOPMENT PROGRAMME - QUALITY MANAGEMENT	Online	10